

National Awards and Events Committee

Terms of reference

Approved by the National Council on 26/8/2016. Amended April 2017.

Committee's aims:

1. To promote interpreting and translation excellence
2. To reward interpreting and translation excellence
3. To acknowledge achievements in the I&T field

Terms of reference:

1. Coordinate AUSIT's annual student excellence awards in conjunction with the AUSIT Education committee
2. Coordinate the Paul Sinclair award every second year
3. Coordinate AUSIT's biennial member excellence awards in conjunction with the relevant Branch
4. Organise the Gala Excellence Award dinner/presentation night
5. Update award guidelines as needed
6. Call for nominations when needed
7. Appoint excellence award judging panels when necessary
8. Establish conference organising and academic committees for each event in consultation with the relevant Branch, when necessary

Committee's composition:

1. Chair (AUSIT vice president or nominee)
2. Vice chair
3. Interpreting practitioner
4. Translation practitioner
5. Representative from the AUSIT Education committee
6. Other representatives as required
7. National PD coordinator (Ex-officio)
8. General Treasurer (Ex-officio)

Terms of office:

1. Chair - 2 years, renewable twice (maximum term of 6 years)
2. Vice Chair and Members – appointed by the AUSIT National Council. Minimum term of 1 year, renewable twice (maximum of 6 years).
3. For continuity, the chair should become a member of the committee when his/her term is up, for at least one more year.
4. The committee should meet at least twice a year (virtually or in person)
5. Major decisions must be unanimous and approved by the National Council at one of their monthly meetings

Reporting:

The chair of the committee reports to the AUSIT vice president (Events and Professional Development) quarterly (if the Chair is the AUSIT vice president, s/he will report to the National Council).

Excellence Award Subcommittee

Terms of reference:

- Establish/review guidelines for excellence awards
- Review applications
- Appoint judges
- Ratify winners of excellence awards (as recommended by judging panel)
- Present the winners at the Excellence awards event

Committee's composition:

- Chair (will be the Vice Chair of the NAEC)
- Interpreting practitioner (from the NAEC)
- Translation practitioner (from the NAEC)
- Representative from T&I educational institutions
- Representatives from state branch where the award will take place

Terms of office:

- Ad hoc committee appointed by the National Awards and Events Committee for each Excellence Award round.

Reporting:

The chair of the committee reports to the chair of the National Awards and Events Committee.