

Education Committee

Terms of Reference

Approved by the National Council on 24 April 2015

Committee's aims:

1. To promote good quality education for interpreters and translators
2. To be a link between the T&I education institutions and AUSIT members (practitioners)
3. To ensure relevance of training
4. To help make education opportunities accessible to all AUSIT members

Terms of reference:

1. Organise and coordinate the "Best T&I graduate AUSIT prize"
2. Organise and coordinate the AUSIT education scholarships
3. Promote formal courses to AUSIT members
4. Encourage educational institutions to join AUSIT as affiliates
5. Encourage T&I students to join AUSIT as student members
6. Liaise with PD committee regarding content and quality of PD courses offered
7. Coordinate mentoring program for students, linked to the students' practicum requirements
8. Liaise with PD committee regarding mentoring program
9. Provide training for mentors
10. Liaise with AUTIF (www.autif.org) regarding formal courses
11. Work with NAATI and AUTIF to design curricula for compulsory pre-accreditation training (see INT report recommendations)
12. Create and update a bibliographical reference list to post on the AUSIT website
13. Submit articles to the InTouch magazine on courses and research
14. Explore education needs around Australia



Committee's composition:

1. Chair (AUSIT president or nominee)– must have a degree in T&I
2. Vice chair
3. Interpreting practitioner
4. Translation practitioner
5. Educators from T&I university courses around Australia
6. Educators from T&I TAFE courses around Australia

Terms of office:

1. Chair (if not the AUSIT president) - 2 years, renewable twice (maximum term of 6 years)
2. Vice Chair and Members – appointed by the president. Minimum term of 1 year, renewable twice (maximum of 6 years).
3. For continuity, the chair should become a member of the committee when his/her term is up, for at least one more year.
4. The committee should meet at least twice a year (virtually or in person)
5. Major decisions must be unanimous and approved by the National Council at one of their monthly meetings

Reporting:

The Chair of the committee (if not the president) reports to the AUSIT president quarterly. If the president is the chair, s/he will report to the national council.

General Terms of References applicable to all appointed committees in AUST:

1. Any and all terms of references are subject to review and change by the National Council at any time, and all members of a committee are bound to those changes. This may include, but not be limited to, terminating or changing membership and dissolving a committee. No change to the terms of references shall give rise to any claim for compensation in any way.
2. All committee members are bound to the Constitution and By-Laws of AUSIT and any applicable laws. All committee members undertake to participate regularly in committee meetings, participate in a constructive and positive manner and contribute to committee work outside of the meeting. National Council shall terminate the committee membership of any committee member who fails to adhere to these requirements.
3. No committee or committee member shall represent AUSIT or bind AUSIT in any way, unless such authority has been delegated from the National Council in writing.
4. Committee members shall not be reimbursed for any costs arising from being a committee member unless prior arrangements have been made in writing with the National Council.