

STUDENTS' COMMITTEE

TERMS OF REFERENCE

Aims of the Committee:

- Provide general assistance to translation and interpreting (T&I) student members of AUSIT, including those who are new to the industry, those who have been working as interpreters/translators but are now wish to attain NAATI certification, and those who graduated / attained certification overseas but now want to attain certification in Australia.
- Report to National Council about any issues students identify with degree/diploma courses.
- Help make educational opportunities accessible to all AUSIT members.
- Create a supportive community for T&I students within AUSIT.
- Serve as a mechanism for liaison between T&I student members and AUSIT's NC and other committees.
- Help student members to integrate into Australia's professional T&I community via PD, networking, mentorship and other AUSIT events and initiatives.

Terms of reference:

- Encourage non-member students to explore the benefits of joining AUSIT, and to join.
- Help the Education Committee to run the **Student Meet-and-Greet** events.
- Build – on the AUSIT Engage online platform – a student forum with resources to assist with starting a business, applying for T&I work, moving on to further study in T&I, and other issues students may encounter after they graduate.
- Facilitate **online platforms (e.g., AUSIT Engage groups/forums, social media groups)** where students can engage in discussions and share resources with, and seek advice from, their peers (once the Committee has more members).
- Suggest AUSIT events that will be relevant for students, add practicality to courses, and encourage work opportunities.
- Conduct student surveys about courses and degrees.
- Skill Enhancement and Career Development:

- a. Coordinate skill-building activities, such as mock interpreting sessions, translation challenges and language-specific practice groups.
- b. Invite guest speakers from the T&I industry to provide insights into the profession and offer guidance on career paths.

Committee's composition:

Chair and Committees must be:

- doing a degree/diploma in T&I, or have completed one but haven't achieved NAATI certification yet, AND
- a student member of AUSIT.

Terms of office:

- Chair (if not the AUSIT president) – maximum 2 years.
- For continuity, the Chair can become a member of the Committee when their term is up, for a maximum of one further year.
- The Committee should meet at least quarterly (virtually).
- Major decisions must be unanimous, and be approved by the National Council at one of their monthly meetings.

Reporting:

- The Chair of the Committee (if not the National President) reports to the AUSIT Vice-president for Events & PD quarterly.
- If the National President is the chair, they will report to the National Council.

Budget:

- The Committee will have an annual budget for student networking and PD events.
- The budget will be determined by the National Council at the end of each financial year.
- All expenses must be approved by the National Council via the National Treasurer.
- The Committee will aim to generate funds to cover or offset the allocated budget, through securing advertising in the newsletters or magazine, or sponsorship.